



Soil Deposition Proposal Form

If your proposal involves the placement of fill within the Agricultural Land Reserve you are required to complete this form and submit it to the Commission. In answering the questions on the following pages Commission staff are able to determine if your proposal is exempt from an application, if it requires a notice of intent or if it requires an application. If your proposal does not qualify for exemption, an application for non-farm use to place fill or remove soil under section 20 of the Agricultural Land Commission Act is required.

The information required by this form and the documents you provide with it are collected to assess a proposal under the Agricultural Land Commission Act and regulation. This information will be available for review by any member of the public. If you have any questions about the collection or use of this information, contact the Commission and ask for the staff member handling the proposal.

Provincial Agricultural Land Commission

Room 133, 4940 Canada Way, Burnaby, BC V5G 4K6

Telephone: (604) 660-7000 Fax: (604) 660-7033

www.alc.gov.bc.ca

Instructions:

Proposals to place fill must fall under one of the following categories in order to qualify for exemption from filing an application under the *Agricultural Land Commission Act*. Please check the appropriate box on the next page to identify if your proposal is for a specified use.

Although your proposal may not fit the criteria required to be considered a specified use it may still be considered exempt under certain circumstances. In order to assess these circumstances completion of Part 2 of this form is required.



Part 1 – Is the proposed fill required for:

	Yes	No
the construction, maintenance and operation of a greenhouse on an area of land if the area occupied by the greenhouse is greater than 2% of the area of the parcel;		
the construction, maintenance and operation of a farm building or structure, for use in an intensive livestock operation or for mushroom production, if the area occupied by the farm building or structure is greater than 2% of the area of the parcel;		
the construction, maintenance and operation of an aquaculture facility if the area occupied by the aquaculture facility is greater than 2% of the area of the parcel;		
the construction, maintenance and operation of a composting facility for the production of Class A compost as defined in the Organic Matter Recycling Regulation,		
BC Reg. 18/2002 or compost from agricultural waste, if the area occupied by the facility is greater than 2% of the area of the parcel;		
a turf farm		
the construction, maintenance and operation of a composting facility for the production of managed organic matter.		

When completed please submit this form to:

Provincial Agricultural Land Commission
133 - 4940 Canada Way
Burnaby, BC V5G 4K6
Telephone (604) 660-7000

Part 2

Please submit all of the following information so we may better assess your proposal.

The following documents must also accompany this proposal form:

- Certificate of Title or Title Search Print
- Map or sketch showing the proposal
- Photographs
- Agent authorization form (if using agent/contractor)
- Cross-sectional profiles showing before and after (including elevations)

Please Note: Your proposal may also require the approval of other local, provincial or federal authorities.



Registered Property Owner Name	
Civic Address of proposed deposit site:	
City	
Postal Code	
Telephone Number	
Alternate Number	
Email	
Fax Number	
Title Number(s) of Property: Size of Property:	
Current Use of Property:	
Adjacent Uses: North	
East	
South	
West	

Type of Fill Material:			
Volume: cubic metres		Depth: metres	
Length (metres)		Width: Metres	
Total Area:			
Duration of Project:			
Purpose of Project:			



Contractor information	
Company Name	
Contact Name	
Telephone Number	
Address of Company	

Has a Professional Agrologist reviewed the project and provided a written report? Yes No
(If yes, please attach a copy of the report.)

Declaration and Consent: I/we consent to the use of the information provided in this notice and all supporting documents. Furthermore, I/we declare that the information is to the best of my/our knowledge, true and correct. I/we understand that the Agricultural Land Commission will take the necessary steps to confirm the accuracy of the information and documents provided.

Date Signature of Owner or Agent

Print Name

Date: _____